

Overview of responsibilities in the Senior Leadership Team from September 2021 February 2021

Job Title	Deputy Headteacher Policy and Practice	Assistant Headteacher Quality of Teaching, Teacher Education and Staff Development	Assistant Headteacher Learning, Assessment, Data and Progress	Deputy Headteacher Christian character and Academic Purpose
Responsibility & Purpose	Policies and practices Professional standards Parental engagement & home-school communication Pastoral leadership Primary-secondary transition	Leadership at KS3 <i>Whole school:</i> Culture of high aspirations/expectations CPD and ITT Staff development Review of teaching and learning Developing staff use of technology	Leadership at KS4 <i>Whole school:</i> System of assessment Progress data Reports Exams	Curriculum leadership Curriculum development KS3 – foundation KS4 – range 6 th Form – depth Sixth Form – vision, & future direction Developing the school's Christian character & calling
Teaching	10/30	15/30	15/30	10/30
Planning and Development	<ul style="list-style-type: none"> Pastoral provision & leadership Attendance Discipline Pupil Support Pupil Welfare PPG and Disadvantaged pupils Safeguarding Health & safety KS3 curriculum Staff appraisal Communication with parents Relationship with primary schools Website & public communication 	<ul style="list-style-type: none"> ITT Development of teaching Staff needing support Teaching review + leadership of teaching and formative assessment CPD Work with external providers KS3: vision, organization, teaching, learning, assessment, achievement & progress Oversight of SEND 	<ul style="list-style-type: none"> 14-16 Leadership of learning Assessment, recording and reporting Public Exams KS4: vision, organisation, planning, teaching, learning, assessment ; achievement & progress Target-setting Progress data Tracking at all Key Stages Understanding of summative assessment Mentoring 	<ul style="list-style-type: none"> Curriculum needs, staffing and plan 16-19 policy, curriculum, progression ICT strategy Sixth Form retention and recruitment; pastoral care; teaching; learning; assessment; achievement Careers Curriculum review Timetable Equality action plan School Council Extra-curricular activities
Departments	English Maths Art Music	PE History Geography Drama	Religious Studies MFL Technology Computing	Science 6 th Form only subjects