



Archbishop Tenison's

CHURCH OF ENGLAND HIGH SCHOOL

School Policy 35 – Mobile Phone Policy

The Full Governing Body is responsible for this policy. The person in the school who prepares the text of this policy for the Governors is the Headteacher. This policy was reviewed in February 2020 and is reviewed annually.

The policy summarised:

The purpose of the policy is that we continue to ensure that the environment at school is one of academic study, personal development and self-discipline. The mobile phone policy was rewritten in January 2016 because of increased usage by all pupils and its impact on their development. Since that time, the impact of mobile phone usage has increased further, with more and more problems caused both in and out of lessons needing to be dealt with by staff. The school decided that the policy should be looked at again in light of this and the policy was rewritten – with the intention to review during the academic year 2018/19. The review has determined that the policy should now make clear that Archbishop Tenison's School site as one where mobile phones are not used by pupils.

All pupils in Years 7 – 11 are not allowed to use their phones or to have them on display at any point during the school day and while they are on the school site. This includes headphones/earphones which should also not be in use or visible.

Sixth Form students have the privilege of using their phones in the Sixth Form Centre and in the Study Centre, Room 10 or when working in a classroom **if using this technology aids their learning**. If Sixth Form students use their phones or have phones, headphones or earphones on display in the main areas of the school, they will be subject to the same consequences as the pupils in Years 7-11.

In practice:

1. Mobile phones may be brought to school for use on the journey to and from school. Any pupil who needs to contact home at any time during the day including break or lunchtime should go to Reception.
2. Mobile phones should be placed in the pupil's locker on arrival at school. For this reason, the PE Department will no longer take in mobile phones as valuables at the beginning of lessons. The exception to this is during Technology and Photography lessons. If pupils are expected to use their phones as cameras for the purpose of these lessons, they will be allowed to collect their phones from their lockers and be issued with a lanyard to wear indicating that this is the case. Following the lesson, phones must be returned to lockers.
3. Mobile phones, headphones and earphones are not to be seen on the school site. If they are seen by a member of staff, they will be confiscated and handed in to Reception. The pupil/student should collect the phone or headphones/earphones at the end of the school day. If the confiscation takes place after 3.15, the phone can be collected by the pupil at 3.15 on the following day. A record will be kept and on the fifth and any subsequent occasion, the pupil will sit a Head of Year detention.
4. If the phone is to be confiscated and the pupil/student chooses not to cooperate, this will be understood as a refusal to follow the instruction of a member of staff and a disrespect for the rules of the school and will be dealt with as a defiance. As is the routine at Archbishop Tenison's:

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- The member of staff will remind the pupil of the consequence of choosing not to cooperate and repeat the request to hand over the phone.
- Should the pupil continue to defy the request, the member of staff will ask for support. The pupil will be taken to the Supervision Room to await their Head of Year. The Head of Year will contact parents/carers. Should the pupil continue to refuse to co-operate with the request, this will be seen as a serious act of defiance.